

CHECKLIST: DOCUMENTS TO PROVIDE WITH YOUR APPLICATION (IN PDF FORMAT)

- Your curriculum vitae in English**
- A personal statement in English explaining your interest in the programme (no longer than two pages)**
- Two letters of recommendation in English – no specific format is required**
- Certified copies of relevant degrees and diplomas (with an officially certified translation when not in English, French, German, Italian or Spanish) – if copies are not certified, you will need to present the original documents upon your arrival in Geneva**
- Certified copies of official records of university examinations taken and grades obtained (with an officially certified translation when not in English, French, German, Italian or Spanish) – if copies are not certified, you will need to present the original documents upon your arrival in Geneva**
- If you are currently enrolled in a university programme, an attestation by the relevant university of your current enrolment with an official record of the latest university examinations taken and grades obtained**
- Language tests – TOEF IELTS, DALF – or verification of language skills (the Geneva Academy does not have an attributed code; please do not use the University of Geneva code, nor the Graduate Institute code)**
- A colour copy of your passport**

IF YOU APPLY FOR A SCHOLARSHIP (PARTIAL OR FULL), YOU WILL ALSO HAVE TO PROVIDE THE FOLLOWING DOCUMENTS:

- Proof of your current income (e.g. salary statement, bank statement, tax declaration, employer's letter) – if such proof is not available, please explain why**
- Proof of your family's financial situation (e.g. salary statement, bank statement) – if such proof is not available, please explain why**
- Proof, if applicable, of any financial support you currently receive (e.g. letter from parents, sponsors, scholarship donor)**