The Graduate Institute of International and Development Studies is recruiting

TEACHING ASSISTANT

FOR THE GENEVA ACADEMY OF INTERNATIONAL HUMANITARIAN LAW AND HUMAN RIGHTS

Established in 2007 by the Faculty of Law of the University of Geneva and the Graduate Institute of International and Development Studies, the Geneva Academy employs each year several Teaching Assistants (TAs) spread across its three Masters programs:

- The LLM in International Humanitarian Law and Human Rights (LLM)
- The Executive Master in International Law in Armed Conflict (ExMas)

We are currently looking to appoint one Teaching Assistant for the Master of Advanced Studies in Transitional Justice, Human Rights and the Rule of Law to complete our dynamic team.

STARTING DATE

19 February 2024 or soon thereafter.

CONTRACT PERIOD

Maximum initial duration of contract: 31 August 2024. The contract is renewable.

ACTIVITY RATE

50% OF WORK ACTIVITY.

The remaining 50% is to be devoted to the PhD thesis. Depending on needs and availability, it is possible to increase the work percentage up to 80% upon approval of the thesis supervisor.

DEADLINE FOR RECEIPT OF APPLICATIONS

19 JANUARY 2024 (MIDNIGHT)

Interviews will take place the week of 29 January 2024. Only short-listed candidates will be contacted.

MAIN TASKS

Under the supervision of the Head of Education, you will be responsible for:
• Preparing teaching materials and making them available to students during the course
• Participating in the course, extra-curricular activities or any activities assigned to the Teaching Assistant as part of the MTJ
• Ensuring familiarity with all relevant course materials
• Conducting tutorials for students
• Participating in student reception
• Contributing to exam assessment (marking evaluations/assignments)

PROFILE
• An excellent command of transitional justice and at least one of the following:
  o International Law
  o International Human Rights Law
  o International Criminal Law
  o International Refugee Law
• Graduated in international law, preferably from the Geneva Academy.
• Registered as a PhD candidate at the University of Geneva or at the Graduate Institute, preferably writing a PhD thesis in one of the aforementioned areas.
• Excellent command of oral and written English.
• Intermediate level (at least) in both oral and written French.
• Keen interest for developing pedagogical skills.
• Ability to advise students, particularly in terms of academic writing.
• Excellent organizational skills and a proactive outlook.
• Understanding of Moodle and / or similar e-learning platforms.
• Good time-management skills.
• Analytical mind and the ability to synthesize information.
• Ability to multitask and to work flexibly.
• Strong sense of team spirit.
WE OFFER

- An attractive position combining autonomy and responsibility in an international academic work environment.
- An opportunity for professional fulfillment in a dynamic setting.

For more information, candidates are encouraged to consult the Geneva Academy’s website: https://www.geneva-academy.ch/

HOW TO APPLY

Interested candidates must submit their complete application including:

1) motivation letter,
2) CV including the contact details of two referees
3) evidence of acceptance as PhD student
4) latest transcripts

to the Head of Education at: clotilde.pegorier@geneva-academy.ch.