

THE  
GRADUATE  
INSTITUTE  
GENEVA

INSTITUT DE HAUTES  
ÉTUDES INTERNATIONALES  
ET DU DÉVELOPPEMENT

GRADUATE INSTITUTE  
OF INTERNATIONAL AND  
DEVELOPMENT STUDIES

The Graduate Institute of International and Development Studies (Institut de hautes études internationales et du développement, IHEID) is an institution of research and higher education dedicated to the study of world affairs.

The Graduate Institute of International and Development Studies is recruiting

# TEACHING ASSISTANT

## FOR THE GENEVA ACADEMY OF INTERNATIONAL HUMANITARIAN LAW AND HUMAN RIGHTS

The Geneva Academy employs several Teaching Assistants (TAs) every year spread over its three Masters programs:

- The LLM in International Humanitarian Law and Human Rights ([LLM](#))
- The Master of Advanced Studies in Transitional Justice, Human Rights and the Rule of Law ([MTJ](#))
- The Executive Master in International Law in Armed Conflict ([ExMas](#))

It is currently looking for a **new Teaching Assistant** at 50 % starting in principle from 1 February 2021, with an excellent command of International Refugee Law and a good command of at least one of the following branches: International Criminal Law, International Humanitarian Law and International Human Rights Law.

The applicants must have graduated in international law and should ideally be already registered as PhD candidates at the University of Geneva or at the Graduate Institute. Candidates writing their PhD thesis in one of the aforementioned branches and/or graduates of the Geneva Academy are preferred.

Candidates must submit their application (1) motivation letter, 2) CV including the contact details of two persons or reference and 3) evidence of acceptance as PhD student if any) to Mr Dany Diogo ([dany.diogo@geneva-academy.ch](mailto:dany.diogo@geneva-academy.ch)) until **December 20, 2020**.

### PERIOD OF CONTRACT

SEMESTER CONTRACT (POTENTIALLY RENEWABLE): SPRING 01.02.2021 – 31.08.2021.

### ACTIVITY RATE

50% OF WORK ACTIVITY

The remaining 50% is to be devoted to the PhD thesis.

### DEADLINE FOR RECEIPT OF APPLICATIONS

20 DECEMBER 2020 (MIDNIGHT)

Interviews will be done mid-January, pre-selected candidates will be contacted with the details.

## **Main tasks**

- Preparing teaching materials and making them available to students during the course
- Participating in the course, dealing in particular with online participants, and familiarization with course material
- Conducting tutorials for students
- Student reception (including online)
- Participating in exams (marking evaluations/assignments)

## **Profile**

- An excellent command of International Refugee Law
- A good command at least one of the following branches:
  - International Criminal Law
  - International Humanitarian Law
  - International Human Rights Law
- Excellent command of oral and written English
- Intermediate level (at least) in both oral and written French
- Keen interest for developing pedagogical skills, in particular in online teaching
- Ability to advise students, particularly in terms of academic writing
- Excellent organizational skills and proactive outlook
- Good time management skills
- Analytical mind and ability to synthesize information
- Multitasking approach and flexibility
- Team spirit

## **We offer**

- An attractive position combining autonomy and responsibility in an international working environment
- An opportunity to professional fulfillment in a dynamic setting

## **How to apply**

- Interested candidates must submit their complete application file including:
  - 1) motivation letter,

- 2) CV including the contact details of two persons or reference and
- 3) evidence of acceptance as PhD student if any

to Mr Dany Diogo ([dany.diogo@geneva-academy.ch](mailto:dany.diogo@geneva-academy.ch)) until **December 20, 2020**.

Documents should be saved in PDF format and labeled as follows:  
LASTNAME\_FirstName\_CV / LM, etc.