The Graduate Institute of International and Development Studies is recruiting

TEACHING ASSISTANTS

FOR THE GENEVA ACADEMY OF INTERNATIONAL HUMANITARIAN LAW AND HUMAN RIGHTS

Established in 2007 by the Faculty of Law of the University of Geneva and the Graduate Institute of International and Development Studies, the Geneva Academy of International Humanitarian Law and Human Rights, employs, every year, several Teaching Assistants (TAs) spread over its three Masters programmes:

- The LLM in International Humanitarian Law and Human Rights (LLM)
- The Executive Master in International Law in Armed Conflict (ExMas)

We are currently looking for several Teaching Assistants to join our dynamic team.

STARTING DATE
15 August or 1 September 2023

CONTRACT PERIOD
Maximum duration of contract (with the Geneva Graduate Institute): 31 August 2024 – potentially renewable.

ACTIVITY RATE
50% of work activity. The remaining 50% is to be devoted to the PhD thesis. Depending on needs and availability, it is possible to increase the work percentage up to 80% upon approval of the thesis supervisor.
DEADLINE FOR RECEIPT OF APPLICATIONS
17 July 2023 (midnight). Interviews will take place the week of 24 July. Only short-listed candidates will be contacted.

MAIN TASKS
Under the supervision of the Head of Education, you will be responsible for:

- Preparing teaching materials and making them available to students during the course
- Participating in the course, extra-curricular activities or any activities assigned to the Teaching Assistant as part of the Master Programmes, dealing in particular with online participants if any, and familiarization with course material
- Conducting tutorials for students
- Participating in student reception
- Participating in exams (marking evaluations/assignments).

PROFILE
- An excellent command of International Law in general and at least one of the following branches:
  - International Humanitarian Law
  - International Human Rights Law
  - International Criminal Law
  - International Refugee Law
  - Transitional Justice
- Graduated in international law, preferably from the Geneva Academy
- Registered as PhD candidates at the University of Geneva or at the Graduate Institute, preferably writing a PhD thesis in one of the aforementioned branches.
- Excellent command of oral and written English
- Intermediate level (at least) in both oral and written French
- Keen interest for developing pedagogical skills, in particular in online teaching
- Ability to advise students, particularly in terms of academic writing
- Excellent organizational skills and proactive outlook
- Good time management skills
- Analytical mind and ability to synthesize information
- Multitasking approach and flexibility
- Team spirit
WE OFFER

- An attractive position combining autonomy and responsibility in an international and academic working environment

- An opportunity for professional fulfillment in a dynamic setting.

For more information, candidates are encouraged to consult the [Geneva Academy's website](https://www.geneva-academy.ch).

HOW TO APPLY

Interested candidates must submit their complete application including:

1) motivation letter,
2) CV including the contact details of two persons or reference
3) evidence of acceptance as PhD student
4) latest transcripts

To the Head of Education at: clotilde.pegorier@geneva-academy.ch