

The Graduate Institute of International and Development Studies is recruiting

TEACHING ASSISTANTS

FOR THE GENEVA ACADEMY OF INTERNATIONAL HUMANITARIAN LAW AND HUMAN RIGHTS

The Geneva Academy employs several Teaching Assistants (TAs) every year spread over its three Masters programs:

- The LLM in International Humanitarian Law and Human Rights ([LLM](#))
- The Master of Advanced Studies in Transitional Justice, Human Rights and the Rule of Law ([MTJ](#))
- The Executive Master in International Law in Armed Conflict ([ExMas](#))

It is currently looking for **two new TAs** at 50 % starting in principle from 1 September 2020, with a good command of at least two of the following branches: International Humanitarian Law, International Human Rights Law, International Criminal Law and International Refugee Law. For one of the positions, working for the MTJ, familiarity with transitional justice issues is essential.

Candidates writing their PhD in one of these branches and/or graduates of the Geneva Academy are preferred. The applicants shall have graduated in international law and already be registered as PhD candidates at the University of Geneva or the Graduate Institute.

They are asked to submit their application (motivation letter, CV and evidence of acceptance as PhD students in September) to Mr Robert McLaren (robert.mclaren@geneva-academy.ch) until **June 20, 2020**.

PERIOD OF CONTRACT

SEMESTER CONTRACT (POTENTIALLY RENEWABLE): FALL 01.09 – 28.02

ACTIVITY RATE

FULL TIME: 50% OF WORK ACTIVITY AND 50% DEVOTED TO THE THESIS

Full time contracts at the Institute are based on 40 hours per week for 12 months with 4 weeks holidays (2 weeks holiday for a 6-month contract). TAs are not allowed to accept another work contract during their employment as a Teaching Assistant.

DEADLINE FOR RECEIPT OF APPLICATIONS

20 JUNE 2020 (MIDNIGHT)

Interviews will be done during the last week of June and the first week of July, pre-selected candidates will be contacted with the details.

Main tasks

- Preparing teaching materials and making them available to students during the course
- Participating in the course, dealing in particular with online participants, and familiarisation with course material
- Conducting tutorials for students
- Student reception (including online)
- Participating in exams (marking evaluations/assignments)

Profile

- A good command of at least two of the following branches:
 - International Humanitarian Law
 - International Human Rights Law
 - International Criminal Law
 - International Refugee Law
- For one of the positions, working for the MTJ, familiarity with transitional justice issues is essential.
- Excellent command of oral and written English
- Intermediate level (at least) in both oral and written French
- Keen interest for developing pedagogical skills, in particular in online teaching
- Ability to advise students, particularly in terms of academic writing
- Excellent organizational skills and proactive outlook
- Good time management skills
- Analytical mind and ability to synthesise information
- Multitasking approach and flexibility
- Team spirit

We offer

- An attractive position combining autonomy and responsibility in an international working environment
- An opportunity to professional fulfillment in a dynamic setting

How to apply

- If you feel this profile corresponds to you, please send your complete application file (motivation letter, CV and evidence of acceptance as PhD students in September) to Mr Robert McLaren (robert.mclaren@geneva-academy.ch). Your documents should be saved in PDF format and labeled as follows: LASTNAME_FirstName_CV / LM, etc.

The Geneva Academy looks forward to hearing from you!